

PTA Meeting Minutes

Date: **December 18, 2025**

Time: **6:00 PM**

Location: **[VIRTUAL]**

Attendees:

- **PTA Officers attending:** Veronica Piedra Leon, Dorothy LeRay, Wendy Guaman, Miranda Guerrero, Seth Rosner
- **Other Attendees:** Principal Nealy, Ms.Werth, Ms.Luongo, Mr.Key and others. An online sign in sheet was shared in the comments. 30 attendees were accounted for during the Date: December 18, 2025
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I. Opening the Meeting

- PTA President, Veronica Piedra Leon, called the meeting to order at 6:06PM.

II. Approval of Previous Meeting Minutes

- The minutes of the previous meeting held on November 20, 2025 were reviewed.
- Motion: Seth Rosner motioned to approve the minutes.
- Seconded by: Miranda Guerrero
- Vote: Unanimously approved.

III. Meeting Agenda

- The purpose of this meeting is to discuss upcoming events and updates for PS165Q.
- Agenda Items:
- Approval for November 2025 Meeting Minutes

- Treasurer's Report: December 2025
- Winter Wonderland Fundraising Report
- President's Report
- Principal's Report
- Students of the Month - Writing
- Core Value Champions - Diversity
- Educator of the Month - Ms. Robyn D'Agostino
- December Birthdays
- Questions and Answers

IV. Reports

- President's Report: Veronica Piedra Leon provided updates on upcoming events.
 - The School Construction Capital Plan is due in January.
 - RESO A Funding Applications are due February 2026.
 - The PTA Interim Financial Report due on January 31st.
 - There is an upcoming PTA Spirit Wear sale that will run from 01/09 - 01/23.
 - Vote for approval of the February Event was opened - 16 yes, 0 No, 0 Absententions.
 - Scholastic Book Fair will take place from March 26 to March 28th.
 - There will be a PTA Snack Stand in April.
 - There will be a PTA Movie Night in June.
 - Veronica Piedra Leon thanked the school community for supporting the PTA and reminded families to join the PTA's Whatsapp Community. A QR code was shared, we have a PTA website and the PTA can also be reached through email.
 - Links to join were shared in the chat.
 - The meeting Zoom link will be the same in the future.
 - The 5th Grade Bake Sale was mentioned. It will take place once a month during the lunch periods. If you would like to donate nut-free pre-packaged baked goods/snacks, please reach out to Mr.Key or drop it off in the Main Office.
- **Treasurer's Report:**
 - Dorothy LeRay presented financial updates, showing a balance of \$14,422.57** in the PTA account.
 - Beginning Balance:\$4311.31
 - Ending Balance: \$14,422.57**

- **Dorothy noted that the month's revenues were high due to the Parent PTA Donations and the weeklong Winter Wonderland Holiday Shop and expenses low due to most of the Winter Wonderland expenses being in the Nov. 2025 report.
- The floor was opened to questions - no questions received.

- **Principal's Report:**

- Principal Nealy informed families of the Purposeful Play event happening all week during school (12/15-12/19) from 1:45PM to 2:30PM. This event included singing, dancing and playing amongst other things. It was a wonderful opportunity for socialization and joyful play.
- Virtual Read Aloud also took place this month. The books were about kindness. Please encourage students to read. Families were also encouraged to join future Virtual Read Aloud events. You can just join and listen.
- 12/18 was the 3rd Grade Winter Showcase. There was singing, dancing, acting - Tech Support was amazing! It was a wonderful morning for our 3rd graders.
- 12/19 is STREAM Day. There will be stations set up in the gym geared towards grades K-5. All activities will be in relation to STREAM. This is an engaging activity for the students.
- The Title 1 budget was discussed. We have 1% of Title 1 money to use for Parent and Family Engagement. \$3,033 + \$155 is available to spend.
- There will be a Title 1 Parent Engagement Night to teach Parents about STREAM. This workshop will include science experiences that can be learned and used at home with the children. The Parents will be in the cafeteria while students will watch a movie in the Auditorium. Stay tuned for details.
- The School did not receive the full participation that it needed from the Income Verification Forms. We are at risk of losing \$306,000. The school is calling, emailing and informing parents. We don't know what will happen for the new year.
- Principal Nealy stated 2025 was a great year for PS165.
- Principal Nealy opened the floor for questions.

- **Q&A with Principal Nealy:**

- Dorothy asked about the school construction capital plan - she was wondering if the school will be applying for that and what support the school will be requesting? There is no Air Conditioning in the Gym and Cafeteria. Parents are worried about food safety in a warm cafeteria environment.

- Principal Nealy said we will be receiving air conditioning in the cafeteria. The main concern is about moving electricity in the building. We are not able to have air conditioning in the auditorium due to us needing more voltage for electricity but they are trying. TBD.
- A parent asked if the school intends on filling out a request for RESO A funding.
- Veronica brought up auditorium chairs needing repairs.
- Principal Nealy said she will consider adding that to RESO A repairs.
- Principal Nealy stated that we were given just enough power to use our elevator and classroom air conditioners 2 years ago and it took a long time to get that upgraded. Another evaluation would be required for upgrades.
- Millie asked about any back up plans for the construction plan in the event that it is not upgraded on time or fully functional? She is concerned about nosebleeds and other health hazards.
- Principal Nealy informed families that there is no guarantee that it will be approved and that there is no back up plan and that it's hard to have one if you have no energy. She reassured everyone that there are fans in the building.
- Mic systems were upgraded - we got new mics.
- CEC is advocating for schools in need - we need air conditioning. The PTA offered to advocate for electrical upgrades with SCA.
- A parent questioned about alternative options for parents who are not able to attend First Fridays? Parents are concerned about the psychological impact on students who do not have parents attending.
- Principal Nealy informed families that First Friday is a signature event. She cannot change the date or time because a lot of things would need to be rescheduled so it is not possible and we will never have an activity where we can have 100% attendance. Over 300 parents attend and parents are encouraged to support all students when they attend and if they see a student having an issue.
- A Parent asked about the school hosting a Parent/Student Dance. Principal Nealy said she will consider it.

V. Students of the Month, Core Value Champions & Birthdays

- Students of the Month for Writing were congratulated by Ms. Werth and Ms. Luongo.
- Core Value Champions for Diversity were congratulated by Ms. Werth and Ms. Luongo.
- December birthdays were celebrated.

VI. Educator of the Month

- Educator of the Month was Ms. Robyn D'Agostino. Principal Nealy praised Ms.D'Agostino for being a staple to our school community and for being an amazing dedicated team player. Ms.D'Agostino was a District 25 student, a District 25 parent and has been at PS165 for 26 years. She enjoys hosting the virtual read aloud zoom meetings. She is happy to be a part of our school and to be able to play a part in her students' education.

VII. Announcements

- Veronica Piedra Leon announced the date for the next PTA general meeting which will take place virtually on Zoom on January 22, 2026.
- Principal Nealy reminded families to give their children Chapstick. The kids' lips are bleeding and it is extremely cold. If the kids go to the nurse, they will get ice and it will make their lips dryer. Please get something for the kids' hands and their lips.
- Principal Nealy was able to score some new school uniforms. There was a notice sent out in parent square that there are limited yellow shirts, navy slacks, sweatpants and sweatshirts available if you are in need. Please reach out to Mr.Key.

VIII. Open Floor

- The floor was opened for January Suggestions. None received.
- Veronica Piedra Leon thanked everyone for an amazing year so far. Parents, children, everyone. Happy Holidays, Happy New Year.

IX. Next Meeting Details

- Date: January 22, 2026
- Time: 6:00 PM
- Location: VIRTUAL on Zoom

X. Adjournment

- The meeting was adjourned at 7:14PM by Veronica Piedra Leon.

Notes:

- Minutes recorded by: Wendy Guaman

