



Parent Teacher Association of P.S. 165Q  
Monthly Treasurer's Report



**Monthly Treasurer's Report- April 2026**

**Prepared by:** Miranda Guerrero

**Date:** April 21, 2026

**Finances from:** March 22, 2026-April 21, 2026

**Beginning Balance:** \$13,880.39

**INCOME**

REVENUE	DATE	AMOUNT	CHECK #/EVENT
Check Deposit- Joyce Wu	03/25/26	\$30.00	Book Fair Donation; Check #181
Cash Deposit- Book Fair Sales	03/26/26	\$1,752.00	Cash Deposited by Wendy Guaman.
Check Deposit- Kamloi Man	03/26/26	\$8.99	Book Fair Sales; Check #315
Cash Deposit- Book Fair Sales	03/27/26	\$2,366.00	Deposited by Wendy Guaman.
Cash Deposit- Book Fair Sales	03/27/26	\$440.00	Deposited by Wendy Guaman.
Check Deposit- Philip & Jeanne Small	03/27/26	\$50.00	Book Fair Donation Used for Sales; Check #131
Check Deposit- Kyaw Kyaw	03/27/26	\$39.16	Book Fair Sales; Check #152
Cash Deposit- Book Fair Sales	03/28/26	\$376.00	Deposited by Wendy Guaman & Miranda Guerrero
Cash Deposit- Book Fair Sales	03/28/26	\$20.00	Deposited by Wendy Guaman & Miranda Guerrero
Amazon Marketplace Credit	04/16/26	\$43.15	Dated 04/09, UNSURE OF REASON

**TOTAL INCOME: \$5,125.30**

**EXPENSES**

EXPENDITURES	DATE	AMOUNT	CHECK #/DEBIT
Scholastic Education- Donation from Parent Check	03/26/26	\$30.00	Made using PTA Bank Acct Information
Key Food- Bottled Water for Volunteers	03/26/26	\$16.65	PTA Debit #7739
Valentino's Volunteer Lunch	03/26/26	\$46.91	PTA Debit #7739
Valentino's Volunteer Lunch	03/27/26	\$157.66	PTA Debit #7739
Doordash- Dunkin Donuts Volunteer Breakfast	03/28/26	\$96.04	PTA Debit #
Nixihost Monthly Hosting Fee	04/02/26	\$6.00	Website Cost

**TOTAL EXPENSES: \$353.26**

**Over/Under: \$+4,772.04**

**ENDING BALANCE: \$18,652.43**

**SIGNATURE:** *Miranda Guerrero* Title: **Treasurer/Corresponding Secretary** Date: 04/21/26



EDITH K. BERGTRAUM  
ELEMENTARY SCHOOL

**PTA of P.S. 165Q**

## Parent Teacher Association of P.S. 165Q

### Monthly Treasurer's Report

#### **\*\*Notes:**

- Mrs. Miranda Guerrero (Corresponding Secretary) was elected on 03/26/26 for PTA Treasurer.
- We have cut off the date for this Treasurer's Report on April 21, 2026 to facilitate timely completion of our presentation for our virtual April 23, 2026 PTA meeting.
- Check #'s 315,131, and 182 were deposited via Mobile Banking. Check # 181 was deposited in person through the ATM machine.
- Valentino's owner gifted/donated a \$50 gift card to the PTA for the Scholastic Book Fair event. The purchase made on 03/26/26 totaled \$96.91. After applying the \$50 gift card, we had a remaining balance to pay of \$46.91 which was applied to our PTA bank card.
- On 03/27/26, the TOTAL cash deposit should have been \$2,822. However, due to technical issues with the ATM machine, \$16 was safeguarded to be deposited for the next day. On 03/28/26, total cash sales were \$380. Total deposit amount was \$396 to include the \$16 from the previous day.
- On January 16, 2026, we issued 21 checks of \$150 per check for each teacher (or set of co-teachers) or service provider who filled out the PTA Classroom Grants Survey from December, for a total of \$3150 in checks. As of the cutoff date for this report, all checks except for one have been cashed. Communications have been sent out to the remaining staff members to ensure prompt deposit for the remaining check.
- On 04/16/26, there was an Amazon Credit dated 04/09 processed to our account for \$43.15. At the moment, it is unclear where this is from and is under review within the E-board.
- For the Scholastic Book Fair, we made over 9K in sales. As an Executive Board, we have opted for the "Cash Back Option" which provides us with 25% of our total sales in cash rather than a 50% "Scholastic Dollars Account".
- Scholastic Sales in CASH only totaled \$5,022.47. We are expected to issue them a check for \$2,884.88 which leaves us with a profit of \$2,137.59.